

Desk and Derrick Club of Lafayette
 Joint Board of Directors and Committee Chairmen Meeting Minutes
 January 3, 2017

Location: Schlotzsky's – 2968 Johnson Street – Lafayette, LA

Called to Order: 5:55 p.m. by President Kathy Martin

Attendees:

Kathy Martin (President)	Kay Gotte (Field Trip/Social Chair)
Sheri Bienvenue (President Elect)	Delvie Hemphill (Finance Chair)
Sarah Hulin (Imm. Past President)	Jennifer Accardo (Program Chair)
Lori Landry (Treasurer)	Amy Segrest (Special Activities Chair)
Angela Cutrera (Director)	Beverly Lagneaux (Sunshine Chair)
Amber LaPierre (Director)	Carol Hale (Sunshine Co-Chair)
Kylie Sellers (Director)	Rena Andrus (Telephone Chair)
Brittney Stelly (Director)	Joycelyn Hebert (Telephone Co-Chair)
Ada Weeks (Parliamentarian)	Ramona Bienvenu (Finance Co-Chair)

Absent: Ronda Thibodeaux (Secretary), Karen Thomasee (Bylaws Chair), Brandy Solice (House Chair), Samantha Rushlow (Region Meeting and Convention Chair).

President Kathy Martin introduced the 2018 Board of Directors and Committee Chairmen/Co-Chairs

Dinner was served.

The following Committee Reports and Budget Requests were given:

Committee	Presenter	Budget Requested
Audit/Internal Revenue	Ada Weeks (Chair)	\$0
Bylaws	No report given	To submit by end of week
Communication/Training/Education	Sheri Bienvenue (Chair)*	To submit by end of week
Desrick	Amber LaPierre (Chair)	\$100
Field Trip/Social	Kay Gotte (Chair)	\$300
Finance	Delvie Hemphill (Chair)	\$0
House	Brittney Stelly (Board Contact)	\$150
Lafayette Oil Directory	Sarah Hulin (Chair)	\$350
Membership/Orientation	Sarah Hulin (Chair)	\$200
Photography/Scrapbook	Jennifer Accardo (Chair)*	To submit by end of week
Publicity	Brittney Stelly (Chair)	\$3500
Program	Jennifer Accardo (Chair)	\$1500
Regional Meeting & Convention	Kathy Martin (President)	\$2,200
Special Activities	Amy Segrest (Chair)	\$0
Sunshine	Beverly Lagneaux (Chair)	\$300
Telephone	Rena Andrus (Chair)	\$0
Special Fundraising	Sheri Bienvenue (Chair)	\$0
2018 Board of Directors	Kathy Martin	\$1,000
2018 Oil Directory Administrative	Kathy Martin	\$0
2017 Unpaid Bills	Kathy Martin	\$100

**Volunteered to serve as Chair at the meeting, so no report was prepared.*

The Budget will be looked at again in 6 months and revised if necessary. Chairmen were reminded to turn in expenses as soon as they can and to come to the board to ask for an increase before going over budget.

Kathy Martin (President) suggested Ada Weeks as 2018 Parliamentarian and Carol Hale as 2018 Historian. Lori Landry offered a motion to accept the 2018 Committee Chairpersons, Parliamentarian and Historian as appointed. Motion seconded and carried by unanimous vote.

President Kathy Martin thanked all for volunteering reminded the Committee Chairs to contact their Board Contact should they have any questions or problems.

Beverly Lagneaux (Sunshine Chair): Should we stop mailing birthday cards as a way to help avoid expenses. Discussion held and we will continue to mail out birthday cards. Several members offered to provide stamps. Sarah Hulin suggested that Beverly bring the cards to the meeting and someone will take them and mail out.

Reminder to Committee Chair/Co-Chairs:

Please include as much information on the monthly agendas as possible. Please inform Kathy Martin of any important announcement/dates by the Tuesday before the meeting so it can be added to the agenda.

The 2018 Board of Directors meetings will be held on the 1st Wednesday of each month at 5:30 p.m. on the 3rd Floor at Acadian Ambulance located at 130 E. Kaliste Saloom Road, Lafayette, LA, at the corner of Kaliste Saloom and Rue Beauregard.

Committee chairs were excused from the meeting but were welcome to stay for the regular Board of Directors meeting.

Adjourned: 6:55 p.m.

Board of Directors Meeting Called to Order: 7:00 pm

All board members present remained and guests included Delvie Hemphill, Jennifer Accardo, Carol Hale, Ada Weeks, Beverly Lagneaux.

The minutes of the December meeting were approved as revised.

Club Correspondence - none

Treasurer Report: Kathy Martin (President)

Income: \$ 643.20 Expense: \$ 1,287.65 Balance as of 12/31/2017: \$ 27,857.98

Desrick: January deadline : January 9th to Brandy Solice (Past Chair).

She will handle the January edition of Desrick before turning over to Amber LaPierre (2018 Chair) in February.

Field Trip Social: Kathy Martin (President): Kay Gotte (Chair) will try to plan for 1 field tip per quarter.

Membership: Sarh Hulin (Chair): 2018 Roster will be sent out in February.

Program: Sheri Bienvenue working in January speaker.

Publicity: Kathy Martin (President) announced that March is Desk and Derrick Awareness month.

Regional Meeting and Convention:

Region III: New Orleans, LA on April 4-6, 2018

ADDC Convention: Evansville, IN on September 18-22, 2018

Special Fundraising: Possible car show in Spring and murder mystery dinner later in the year.

President Kathy martin gave a report on the 2017 Oil Directory as of 12/31/17.

		YTD Totals
Checks		\$ 300.00
Credit Cards		\$ 700.00
TOTAL		\$ 1,000.00
Credit Card Fees		\$ 22.00
Monthly Email Account Fee	\$ (4.00)	\$ (48.00)
Monthly Hosting Fee	\$ (20.00)	\$ (240.00)
GRAND TOTAL	\$ (24.00)	\$ 4,350.40
RedBall 75%		\$ 733.50
D&D 25%		\$ 244.50 <i>less 288.00 in fees (43.50)</i>

2017 Perfect Attendance names need to be given to Sarah Hulin for certificates to be prepared. These ladies will be recognized at the January meeting. 2017 Recording Secretary Jennifer Accardo will send the list of names to Sarah Hulin.

Kathy Martin (President) ideas she would like to continue for the upcoming year:

Member Spotlight at the general meetings.

No Roll Call.

No Head Table for Board of Directors. A head table near the podium will be reserved for Kathy Martin (President), Ada Weeks (Parliamentarian), Jennifer Accardo (Program Chair), Speaker and guest of the speaker.

Website Domain – ddlafayette.org & ddlafayette.club

\$15/year for each one (.org was paid in December and .club is due in June). This is to maintain the domain so they may not be taken by anyone else.

Industry Appreciation Night to be held again during June.

Signature forms are at the bank. Jennifer Accardo (2017 Recording Secretary) is coordinating with the bank to get this completed.

Meeting Date Conflicts: Convention is September 18-22, 2018 and our September meeting is scheduled for September 19, 2018. It was agreed to move meeting to September 26, 2018.

The next Board of Directors meeting will be held Wednesday, February 7th at 5:30 p.m. at Acadian Ambulance, 130 E. Kaliste Saloom Road, Lafayette, LA, at the corner of Kaliste Saloom and Rue Beauregard.

Meeting adjourned: 8:05 p.m.

Respectfully submitted,
Jennifer Accardo
For Ronda Thibodeaux

