Desk and Derrick Club of Lafayette

Joint Board of Directors and Committee Chairmen Meeting Minutes

January 9, 2019

**Location**: St. John’s Restaurant 203 N New Market St. St. Martinsville LA

**Attendees**:

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| Sheri Bienvenue (President) | Ramona Bienvenu (Communication/Training/ Education Chair) |
| Angela Cutrera (President Elect)  | Melissa Thibodeaux (Desrick Chair) |
| Ronda Thibodeaux (Secretary)  | Delvie Hemphill (Finance Chair) |
| Lori Landry (Treasurer)  | Charlotte Bordelon (Finance Co-Chair) |
| Brittney Clark (Director) | Vickie Chauvin (Fundraising Chair) |
| Sarah Hulin (Director) | Tifani Leal (Sunshine Chair) |
| Kylie Sellers (Director) | Carol Hale |
| Brandy Solice (Director) | Beverly Lagneaux |
| Kathy Martin (Imm. Past President) |  |
| Ada Weeks (Parliamentarian) |  |
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**Called to Order:** 6:17 p.m. by President Sheri Bienvenue

Introduction of 2019 Board of Directors by President Sheri Bienvenue.

Introduction of 2019 Committee Chair/Co- Chairs By President Sheri Bienvenue.

Dinner was ordered.

The following Committee Reports and Budget Requests were given:

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| **Committee** | **Presenter** | **Budget Requested** |
| Audit/Internal Revenue | Ada Weeks (Chair) | $0 |
| Bylaws | Sarah Hulin(Chair) | $300 |
| Communication/Training/Education | Ramona Bienvenu (Chair)  | $200 |
| Desrick | Melissa Thibodeaux (Chair) | $100 |
| Field Trip/Social | Karen Thomassee (Chair) | No report |
| Finance | Delvie Hemphill (Chair) | $0 |
| Fundraising | Vickie Chauvin (Chair) | $0 (at this time) |
| House | Brandy Solice (Chair) | $75 |
| Membership/Orientation | Jennifer Accardo (Chair) | $200 |
| Photography/Scrapbook | Brittney Clark (Chair) | $150 |
| Publicity | Brittney Clark (Chair) | $0 |
| Program  | Jenny Korner (Chair) | $1,500 |
| Regional Meeting & Convention | Sarah Hulin (Chair) | $3,000 |
| Special Activities | Kathy Martin (Chair) | $0 |
| Sunshine | Tiffani Leal (Chair) | $0 |
| 2019 Board of Directors |  | $1,000 |
| 2018 Unpaid Bills |  | $100 |
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The Budget will be looked at again in 6 months and revised if necessary.

President Sheri Bienvenue thanked all for volunteering and encouraged everyone to call your board contact if you have any questions or problems. Please enlist the help of your committee with all activities. If you need extra expenses for an upcoming activity or encountering extra expenses during the year, please send a written request to your board contact. That person will submit your request for the increase to the board and it will be voted on.

Pres. Sheri would like to remind all Committee Chair/Co-Chairs:

 I would like to include as much information on the monthly agendas as possible. Any important

 announcements/dates, please let me know by the Tues before the meeting so I can add it to the agenda.

The 2019 Board of Directors meetings will be held on the 1st Wednesday of each month at 5:30 p.m. at Veris Global, 201 Energy Parkway, Suite 410.

Committee chairs were excused from the meeting; however, you are more than welcome to stay for the regular Board of Directors meeting.

**Adjourned:** 7:22 p.m.

**Board of Directors Meeting for January Called to Order:** 7:23 pm

All board members were present, guests included Ramona Bienvenu, Delvie Hemphill, Melissa Thibodeaux, Vicki Chauvin, Tifani Leal, and Charlotte Bordelon.

Number of Board Members Eligible to Vote \_\_9\_\_\_

Number of Board Members Present \_\_\_\_9\_\_\_\_\_\_\_

Number of Board Members needed for Quorum \_\_\_6\_\_\_

Total Number Present \_\_\_\_9\_\_\_\_

The minutes of the December meeting were approved as presented.

Club Correspondence read by Secretary Ronda Thibodeaux. LAGCOE sent a Thank you note for sponsoring the Bit of Fun coloring books at the Festival of Lights in December, ADDC sent a Thank you note for the donation in honor of our speakers Marc Ehrhardt and Jonathan Robillard. The Desk and Derrick Educational Trust sent a card of grateful acknowledge of $50 in honor of speaker Marc Ehrhardt.

Treasure Report – Lori Landry (Chair)

Income: $ 377.19 Expense: $ 623.34 Balance $25,966.11 as of 12/31/2018

**Desrick**: Melissa Thibodeaux (Chair) reminded everyone that the deadline is January 11th. Melissa also introduced the new cover of the Derick. Due to the fact it needed a little tweaking the deadline was moved to the 14th. Great job Melissa!

**Communications/Training/Education:** Ramona Bienvenu (Chair) brought to the board an opportunity to have a Leadership/Development Seminar, on Saturday, 3/9. 10:00 AM. It will be held at Enlink Midstream Conference Room, 2300 South College Rd, Lafayette. This will be brought to membership to see how many would be interested. We would need at least 10 people to attend. Carol Trosclair graciously covered the instructor’s fee. There is no cost to attend the seminar.

**Membership**: Treasurer Lori Landry (Chair) stated that there are 18 people that has not renewed but knows some just has not gotten their money turned in. Please turn in your membership money as soon as possible.

Application for new member was turned to Sheri Bienvenue for JoAnn Aldridge. An email was sent to the BOD for voting.

“If in favor or not in favor of having JoAnn Aldridge as member.” All in favor. Sarah Hulin made a motion to accept JoAnn’s membership and Ronda Thibodeaux 2nd the motion. Welcome JoAnn Aldridge to Desk and Derrick of Lafayette.

**Publicity:** Brittney Clark (Chair) announced that March is Desk and Derrick Awareness month. Our website is updated at this time with new/deleted committees. Please review standard operating procedures. Great job Brittney!

**Regional Meeting and Convention**: Sarah Hulin (Chair) gave an update on the dates of region and convention.

Southeast Region Mtg.: Victoria TX, April 24-28, 2019

68th Annual ADDC Convention: Kanas City, Missouri, September 25-28, 2019

A motion was offered by Kathy Martin and a second by Kylie Sellers to accept the 2019 Committee Chairpersons, Parliamentarian and Historian as appointed. Motion carried unanimously.

2018 Perfect Attendance names need to be given to Kathy Martin for certificates to be prepared. These ladies will be recognized at the January or February meeting. Recording Secretary Ronda Thibodeaux will send the list of names to Kathy Martin.

Signature forms for the new President Sheri Bienvenue, Treasurer Lori Landry and Imm. Past Pres. Kathy Martin will be taken care of.

The next Board of Directors meeting will be held Wednesday, February 6th at 5:30 p.m. at Veris Global, 201 Energy Parkway, Suite 410.

**Meeting adjourned:** 7:55 p.m.

Respectfully submitted,

Ronda Thibodeaux

Recording Secretary