Desk and Derrick Club of Lafayette

Board of Directors Meeting Minutes

February 13, 2019

**Location**: Veris Global, 201 Energy Parkway, Suite 410, Lafayette LA 70508

**Attendees**: Sheri Bienvenue (President)

Angela Cutrera (President Elect)

Kathy Martin (Imm. Past Pres.)

Ronda Thibodeaux (Secretary)

Lori Landry (Treasurer)

Brandy Solice (Director)

Kylie Sellers (Director)

Sarah Hulin (Director)

Brittney Cardon Clark (Director)

Ada Weeks (Parliamentarian)

Guest: Vickie Chauvin (Chair Fundraising), Delvie Hemphill (Chair Finance)

**Called to Order:** 5:36 by President Sheri Bienvenue

Number of Board Members Eligible to Vote:   9

Number of Board Members Present: 9

Number of Board Members needed for Quorum:  6

Total Number Present:  12

The January Board Meeting Minutes stand approved as submitted.

Club Correspondence – Ronda Thibodeaux – Faith House “Thank You” for the donations at the holidays. Lori Landry “Thank you” note for plant sent for her mother.

Treasurer’s Report – Lori Landry- Report not available.

Income $ 829.10 Expenses $ 593.29 Balance $ 26,201.92 as of: 1/31/19

**Audit/Internal Revenue:** Ada Weeks (Chair) and her committee did an audit of the last quarter of 2018 and all was great.

**Bylaws:** Sarah Hulin (Chair) ask for volunteers to go over the revised Bylaws before they went out to membership. Sheri Bienvenue and Kathy Martin volunteered.

**Communications/Training/Education:** Ramona Bienvenu (Chair) has scheduled a Seminar on “Building Trust”, for Saturday March 9,2019. 14 has signed up thus far.

**Desrick:** Sheri Bienvenue announced February 14 at noon is the deadline for articles in the February Desrick. Can’t wait to see the Desrick, Melissa is doing such a good job. So professional looking.

**Field Trip/Social:** Sheri Bienvenue (Pres), talked to Karen Thomassee (Chair) and she is looking to set up a field trip to Begnaud’s Manufacturing.

**Finance:** Delvie Hemphill (Chair) presented the Proposed 2019 Budget to the board. Program was lowered from $1,500.00 to $1,000.00 since that is what was spent in 2018. Will review in 6 months and if needed will give more funds. Also, Sunshine did not ask for a budget at the budget meeting, but the board thinks it will need at least $200. Again, this will be reviewed in 6 months and will act accordingly. A motion was made by Kathy Martin to accept the 2019 Budget as presented. Lori Landry 2nd the motion, a vote was taken, all in favor. Motion passed.

**Fundraising:** Vickie Chauvin (Chair) made the announcement that the donation fundraiser made $300 for the club. Congrats Vickie!

**Membership/Orientation:** Angela Cutrera (Board contact) declared that there were no new members.

**Program:** Sheri Bienvenue (President) announced that Jim Dore will be the speaker for our February meeting.

**Publicity:** Brittney Clark (Chair) stated that the roster was updated on the web page and that she is working on the scrapbook for our past president Kathy Martin. The packets for the 2019 Region meeting are also on the website.

**Regional Meeting and Convention:** Sheri Bienvenue let everyone know that the packets for the 2019 Region meeting in Victoria was sent out on, Region meeting April 24-27. 5 members has signed up so far.

President Sheri Bienvenue ask that all committees check the SOP (Standard Operating Procedures) for there committee to see if it needs updated. Audit, Bylaws, Desrick, Field Trip/Social, Fundraising and Regional Meeting and Convention needs an SOP.

Ada Weeks brought up the point that we could lower the amount we donate to ADDC and the Education Fund. The board decided after discussion it really wasn’t that much of a money saver for the good the money does. Voted to leave the amount of $50 for speakers’ donation.

March is D&D Awareness Month – Thursday, February 21st at 11:30 Joel Robideaux will sign proclamation and photo opt.

D&D Awareness Night – June 19th? Angela Cutrera checking with Jenny Korner (Chair) to see if we will have a “Big” speaker like we have had in the past.

Board of Directors were asked to approve the switching of positions of Treasurer (Lori Landry) and Director (Sarah Hulin). After discussion Angela Cutrera made the motion that Sarah Hulin assume office of Treasurer and Lori Landry assume the office of Director. Kathy Martin 2nd, vote was taken, all in favor, motion passed. Will bring to membership

for a vote.

Discussion to have only the President to give approval on the cover change of the Desrick. After discussion it was deemed that cover change of the Desrick needs only President approval.

Region Meeting – It was presented to the BOD, Sheri Bienvenue (Pres.) flight to region meeting of $487 be reimbursed.

Kathy Martin moved to have the transportation reimbursed. Kylie Sellers 2nd, vote was taken, all in favor, motion passed.

Lori Landry moved that Sheri Bienvenue (Pres.) registration for Regional Meeting, $200, be reimbursed. Kathy Martin 2nd, vote was taken, all in favor, motion passed.

Next Board of Directors meeting will be held March 6th at 5:30 pm at Veris Global, 201 Energy Parkway, Suite 410, Lafayette LA 70508

**Meeting adjourned:** 7:25 p.m.

Respectfully Submitted,

Ronda Thibodeaux, Recording Secretary